

## CHECKLIST:

- original or certified copies of official transcripts and diplomas
- proof of English language proficiency (TOEFL, IELTS)
- APS certificate (applicants who graduated from a university in PR China, Vietnam, Mongolia and India)

### Attachments:

- transcript evaluation form
- curriculum vitae
- letter of motivation
- certificate of work experience, if applicable
- letter recommendation 1A and 1B
- DDM prerequisites

**Important:** It is your responsibility to provide your recommenders your application number together with the recommendation form to be filled. Please, forward the recommendations to: [ddm.application@hs-esslingen.de](mailto:ddm.application@hs-esslingen.de)

### Additional requirement to be submitted upon arrival in September:

- German language proficiency certificate (level CEFR Level A1)